



Board of Directors Meeting – Meeting Minutes

Thursday, December 13, 2018

In Attendance: *(checkmarks indicate presence)*

Bud Blake	✓ Denise Walker	✓ Mary Goelz
Carole Halsan	✓ Dian Cooper	Michelle Richburg
Chris Bischoff	Jon Tunheim	✓ Mike Hickman
✓ Craig Dublanko	Karolyn Holden	✓ Steve Clark
✓ Danette York	✓ Kat Latet	Tom Jensen
✓ Dave Windom	Laurie Tebo	Winfried Danke

Staff in Attendance:

✓ Jean Clark	✓ Abby Schroff	✓ Megan Moore
✓ Jennifer Brackeen	✓ Samantha Tatum	✓ Madi Tanbara
✓ Christina Mitchell		

In-Person meeting called to order by Danette York, Chair, at 3:15 p.m.

Facilitation: Jean Clark, CEO of CHOICE & Jennifer Brackeen,
Program Director

Notes: Megan Moore, Executive Assistant

Topics of Discussion:

1. Review of Meeting Objectives:

Board Chair Danette York welcomed attendees, facilitated introductions, reviewed desired meeting outcomes, and asked if there were any changes to the proposed agenda. None were requested. The board then reviewed the minutes but could not approve them because they were not at quorum.

The board was able to reach quorum at 4:03 pm to approve the minutes of the previous board meeting, and other action items on the agenda.

Action: Approved October's Meeting Minutes as Presented — Unanimous

After review of the minutes, board members shared good news about their organizations. Denise Walker shared that their first patient testing for Hepatitis C, tested negative. Denise is looking forward to continuing offering Hep C testing and treatment to patients in the new year. Mike Hickman shared that CR-ESD 113 received a grant from Kaiser Permanente for schools in Chehalis to focus on the Community Prevention and Wellness Initiative.

2. Welcome Jean Clark

Jennifer Brackeen welcomed Jean Clark, the new CEO of CHOICE/CPAA. Jean Clark began her career as a registered nurse before transitioning to administration. She has extensive experience working with health systems and is eager to get started at CHOICE. Her first day in the office was Monday, December 10. John Masterson will still be available until December 15.

Each Board member then shared with Jean what they are most looking forward to in the new year. Many had similarities such as making a difference in their communities, creating new partnerships, focusing on social determinants of health and not just the Medicaid Transformation Project, the opportunity to view healthcare through a new lens, and finally reaching implementation.

Action: None

3. Announcements & Organizational Highlights

Christina Mitchell shared that CHOICE is looking to fill two positions, Community & Engagement Coordinator and Pathways Referral Coordinator. She requested that Board members spread the word to anyone who might be interested in applying.

A Local Forum RFP was released 11/27, and a webinar will be hosted on 12/14 from 11-12pm to answer any questions that partners might have about the application process. The call-in information can be found on the CPAA website.

Christina also announced the partners selected for the OURR Alliance Grant. They are Family Education and Support Services (FESS), Willapa Behavioral Health (WBH), and Northwest Resources II (NWR). For more information on OURR Alliance, please contact Sara Rainer at RainerS@crhn.org

Samantha Tatum then shared an update on the Finance Committee. They will be using data from the State Capacity Survey for Technical Assistance.

Craig Dublanko then shared that Coastal CAP has made progress on Initiative 3, focusing on Medicaid approved housing and workforce development. They have received and approved over 200 applicants. Moving forward, Jean Clark recommended adding initiatives to upcoming agendas so Board members can see the progress that partners are making on initiatives.

Action: None

4. Tribal Relations Update

Rene Hilderbrand shared that a Tribal Health Director's meeting was held on 12/10. The Directors will continue to meet monthly for a phone conference, and quarterly in person. There are 6 out of 7 tribes with CPAA MOUs in place, with Quinault pending. Quinault has an extensive review process so they are currently reviewing the MOU. Also, all tribes are in the process of finalizing their change plans.

5. Review Frequency of Council and Board Meetings

Jennifer previously proposed that the Council and Board move to a bi-monthly meeting structure, found [here](#). With the proposal, CPAA staff would have more time to prepare for council meetings and Jean Clark will have more time to learn her position and settle into her new role. The board expressed concern that less meetings would give less emphasis to Social Determinants of Health work.

The Council proposed to move forward with hosting Council meetings every other month. The board then also moved for action that the board meetings happen directly after the CPAA council meetings.

Motion to approve Frequency Proposal: Mary Goelz

Second: Craig Dublanko

Action: Approved recommendation — Unanimous

6. ACH Association

Jean continued the Council discussion with the Board about creating an ACH Association. Jean got to meet with the other ACH Directors in person, and they were very collaborative, focused on improving health in all communities, and were willing to share best practices trying to move forward strategically.

The Council is equally divided between not having enough information to make a decision, not wanting to move forward with the idea, and still pushing forward with the pros of an ACH Association without creating an official one. The Board discussed if this idea will be a future action item, and believes that the idea of creating an ACH Association is coming up because of the approaching legislative session.

Action: None

7. Meeting Summary and Next Steps

The council and board meetings in January will be canceled, and the initiative to move meeting to every other month will be effective immediately. The next board meeting will be February 14, 2018 at the Great Wolf Lodge; 20500 Old Hwy 99 SW, Centralia, WA 98531.

Board Chair Danette York adjourned the meeting at 4:19 pm.