



CPAA Council Meeting Summary: September 13, 2018

I. Welcome and Introductions

The September 13, 2018, Cascade Pacific Action Alliance (CPAA) Council meeting was held in Rochester, Washington, with more than 30 people in attendance. Program Director Jennifer Brackeen invited the council members and guests to introduce themselves, and then provided an overview of the meeting's proposed agenda items.

II. Review Board Meeting Agenda

There was no board meeting held for the month of August. At today's board meeting, the board will discuss the progress of the Executive Director recruitment. Ed Rogan, Lead Search Consultant, has received over 100 application responses and is very impressed with the high caliber of applicants. There is a meeting scheduled for the Executive Search Committee to start reviewing candidates and moving forward with the interview process on September 21, 2018. During this transition period, John Masterson is the Interim Director for CHOICE and CPAA.

The board will also welcome a new board member for the housing and social services seat, review quarterly finances, review and approve the funds flow, and review the local forum description.

III. Announcements

CHOICE partnered with Pacific Mountain Workforce (PacMtn) for the National Health Emergency (NHE) Dislocated Worker Demonstration Grant to Address the Opioid Crisis. CHOICE worked closely with PacMtn to write the grant, and provide supporting documentation, to include letters of support. This all happened over about a 10-day timeframe, so it was very quick. ESD was successful and Washington ended up being one of six states to receive the federal grant.

PacMtn is currently contracting with ESD, and CHOICE will in turn contract with PacMtn. \$2.4m is allotted for our region, with a little over \$1 million coming to CHOICE over a 2-year time period. Pacific Mountain is an expert on workforce needs, while CHOICE and its sub-contractors know where to find those affected with opioids and provide supports to stabilize

CHOICE did receive letters of support, but because of how the grant was written, there must be a RFP for sub-contractors of this grant. CHOICE will work with PacMtn to release an RFP in early fall.

Area Agency on Aging in Olympia also reached out to CHOICE for a funding opportunity on Chronic Disease Self-Management. This includes training, licensing, and incentives for implementation. CHOICE was awarded \$54,000 in the first year with opportunity for funding over the next two years.

IV. Implementation Partners

CHOICE worked closely with Oregon Health and Science University (OHSU) to score and select partners. After the RFP process, CHOICE has selected 44 partners in addition to the 7 tribes in our region. There



are a mix of clinical, non-clinical, and combined, along with representation from each county. Emails were sent out to partners on August 10th, congratulating them and a finalized list was posted on the CPAA website August 13th.

CHOICE is hosting a kickoff party to celebrate the new partnerships on October 11, 2018. It will be at the Great Wolf Lodge from 11-12pm, right before the next council meeting.

V. Medicaid Transformation Updates

Christina reviewed the CPAA transformation timeline for 2018-2019, found [here](#). She also reviewed the Change Plans and Change Plan Development Forms which will be released to our partners this coming week. The Change Plans will be used by partners to develop goals and measure progress through activities and metrics. An initial draft will be due October 15th and a final version will be due November 15th. The Change Plan Development Forms were created by the project managers as feedback forms for our partners to ensure the best possible outcomes and largest impact for our region. The development forms will include CPAA's specific recommendations for your organization's Change Plan based on your RFP response.

VI. Consumer Advisory Committee and Tribal Engagement Updates

René Hilderbrand, Community and Tribal Liaison, shared the previous month's updates on tribal and consumer engagement. The Consumer Advisory Committee has requested more advocacy training and an increase in stipend for all CAC members in addition to the co-chairs for their extended roles. CPAA staff will take this request to their support team for further discussion to bring back to the council and board.

VII. Review Updated CPAA Council and Board Roster

With the recent transition of our Executive Director, Cascade Pacific Action Alliance (CPAA) is currently updating our council roster. The most updated version can be found [here](#). We want to ensure we reflect our partners and stakeholders as accurately as possible so if you want to make any changes, please email them to our Executive Assistant, Megan Moore at moorem@crhn.org.

VIII. Board Elections- Social Services and Housing Seat

The Council received two nominations for the Social Services and Housing CPAA Board seat. Melissa Taylor from Lower Columbia Community Action Program and Craig Dublanko from Coastal Community Action Program.

Each sector can select a candidate but the Social Services and Housing numbers did not reach majority so the vote went to council members in good standing. After counting the votes, validated by Danette York Board Chair, Craig Dublanko was named the new board member for the Housing and Social Services seat.

IX. Review Quarterly Finances

Samantha provided an overview of CPAA operational and program finances during all quarters through June



30th of fiscal year 2018. The CPAA ended in good financial standing, spending all of the allocated funding. The quarterly finances can be reviewed [here](#).

X. Review Proposed Budget for FY 2018-2019

Samantha reviewed the finance committee recommendation for the FY 2018-2019 budget, found [here](#). The budget is based off of the phase two design that was approved by the board last year and it is now broken down by project area.

XI. Local Forum Description

Jennifer reviewed the Local Forum draft document, found [here](#). She asked the Council to provide feedback:

- More clarity on the scope of work and the purpose
- Interested in moving something to action, less time talking about it
- Bring interested parties there to keep them engaged
- Must be doing CHNA, CHIP
- Include assessment on performance
- Add action
- Flexibility, each county should have 3 council members in each county attending local forums
- Implementation dollars should be used for direct service for the projects, not paying for staff participation
- Local forum dollars can be useful for meetings
- Health care delivery is not just physical, it is mental and behavioral health as well (clarify bullet)
- Bullet 5 could be pretty divisive, difficult in continuing collaboration, recommend taking that one out and not having local forum make funding decision
- Align CPAA and local forum activities
- There is not enough money for huge transformation, plan accordingly
- Who will facilitate in each community? What are the expectations? Meeting times?
- Clarity of who is providing the information
- More language around the action vs. the activation
- How does the information come back to the Council?
- Provide clarity around what sectors should be involved

Chris Hawkins has agreed to help develop the language for this document and CPAA will build out a Request for Proposal (RFP) for the forums. With this feedback, the timeline for the development of an RFP will be pushed back by one month.

XII. Shared Learning: Pathways Program Model

Michael O' Neil, Pathways Program Manager, reviewed the pathways program and the components of the pathways model, see presentation [here](#).

Michael had the council divide into tables and discuss what they are most excited about and why?



- Referral Hub, keep the consumer in mind more than the process itself
- Highly beneficial to the population, reduce stress and anxiety
- As care coordination agency referring someone to the hub, its where the clients prefers. Client choice is the first criteria
- Goal is for all care coordination agencies to offer all of the pathways
- Improved experience delivery for the clients and improved outcomes
- Increased awareness about needs of the populations we are serving

XIII. Next Steps:

- Next Council Meeting:
 - Date: Thursday, October 11th, 2018, 12:00pm - 3:00pm
 - Location: Great Wolf Lodge Conference Center, Grand Mound, WA
- The Implementation Partner Kick-off party will be held October 11, 2018 from 11-12pm
 - Location: Great Wolf Lodge Conference Center, Grand Mound, WA
- CPAA will create a timeline of the ED transition for the CHOICE Board, CPAA Board, and CPAA Council