



## Finance Committee Meeting – Meeting Minutes

Friday, October 13, 2017

Teleconference

### In Attendance: *(checkmarks indicate presence)*

✓ Mike Hickman, Chair	✓ Laurie Tebo	✓ Danette York
✓ Randy Barker	✓ Steve Clark	

### Guests, Staff & Consultants In Attendance:

✓ Kat Latet, CHPW	✓ Winfried Danke	✓ Cathy Homkey, HMA
	✓ Samantha Tatum	✓ Jeff Uyyek, HMA

**Meeting called to order by Mike Hickman, Treasurer, at 1:00 p.m.**

**Facilitation:** Winfried Danke, CEO

### Topics of Discussion:

#### 1. CPAA Council and Board Meeting Outcomes Regarding Finances

Winfried reviewed the main meeting outcomes of the Oct. 12, 2017 CPAA Council and Board meetings and invited committee member questions and comments:

- Council recommended and Board approved proposed DSRIP Project Incentive Funds allocation by use category and organization type with the understanding that both fund allocations are preliminary only and represent the CPAA's current best thinking. It is highly likely that these fund allocations will change when CPAA completes its project implementation planning, as project designs and the overall project portfolio composition will drive fund allocations. This will be explicitly stated in the CPAA Project Plan.
- There was discussion about the distribution of funds between Medicaid and Non-Medicaid organizations and what methodology had been used to develop the proposed allocations. As a rough approximation, *Non-Medicaid organizations* are understood to encompass primarily Social Determinants of Health/Social Service organizations; *Medicaid organization* are understood to include primarily clinical healthcare providers. It was clarified that the proposed allocation between organization types was developed based on the expected flow of activities (see funds flow by use categories). It was reiterated that the current projection is preliminary only and needs to be reviewed and adjusted as we get closer to contracting with partnering providers.
- There was a question raised whether workforce investments are sufficient in light of the fund allocations to Non-Medicaid providers. Cathy reminded the committee that the fund allocation by organization type is for the first year only.

## 2. CPAA Project Plan Application

The committee discussed what additional finance related work needs to be accomplished in preparation of the CPAA's Project Plan submission:

- The committee needs to review and approve the narrative sections that pertain to financial matters and ensure that the narrative is consistent with the approved funds flows.

## 3. Next Steps

The group agreed on the following next steps:

Action	Deadline	Responsible Party/Lead
Cancel Tue., Oct. 17, 2017 Finance Committee call	10/13/17	Staff/Winfried
Email to Finance Committee Project Plan template	10/16/17	Staff/Winfried
Finalize draft Project Plan narrative sections describing projects	10/18/17	Staff/Winfried
Email to Finance Committee Draft Project Plan narrative sections describing projects	10/19/17	Staff/Winfried
Finalize draft Project Plan narrative sections pertaining to finances	10/19/17	Staff/Winfried
Email to Finance Committee Project Plan narrative sections pertaining to finances for review	10/20/17	Staff/Winfried
Clarify with Health Care Authority whether Fund Allocation by Organization Type is still a required attachment.	10/20/17	Staff/Winfried
Contact other ACHs to see how they are approaching funds flow projections.	10/20/17	Staff/Winfried
Email to staff and committee members edits to Project Plan narrative sections pertaining to projects	10/26/17	Finance Committee members
Email to staff and committee members edits to Project Plan narrative sections pertaining to finances	10/26/17	Finance Committee members
Final review and approval of Project Plan narrative sections pertaining to finances	10/27/17	Finance Committee

Mike Hickman adjourned the meeting at 1:30 p.m.