



CPAA Support Team Meeting Summary: March 23, 2017

Attendees:

Backbone Staff: Justin Wagaman, Rebekah Finn, Winfried Danke

Council Partners: Laura Johnson – *United Healthcare*, Dr. Phyllis Cavens – *Child and Adolescent Clinic*, Randy Barker – *Molina*, Mary Goelz – *Pacific County PH*, Laurie Tebo - *BHR*, Kat Latet – *CHPW*

Welcome and Introductions

On Thursday, March 23, 2017 the CPAA Support Team gathered via conference call for a meeting to prepare for upcoming Council meetings and activities. The goals of the meeting were to review the plan for 2017 meeting locations, review the updated CPAA Conflict of Interest Policy, review the CHOICE/CPAA Administrative Agreement, review the HCA-released timeline, discuss filling the Consumer/Medicaid Beneficiary board seat, discuss the Clinical Engagement plan, and discuss the proposed

Review Plan for 2017 Meeting Locations

The Support Team reviewed the plan for the CPAA Council meeting locations to be usually in Elma, and rotate around the region a few times each year. For 2017, the group agreed on the plan to have the May meeting in Cowlitz County, the August meeting in Pacific County, and the November meeting in Lewis County. Support Team members volunteered to help staff scout venues in their respective local communities for these meetings.

Review Updated CPAA Conflict of Interest Policy

The Support Team reviewed the updated CPAA Conflict of Interest Policy, which staff adapted from a generic COI policy provided by state Technical Assistance. Some changes were suggested to bring Executive committee language in line with our actual executive committee. For example, need to change “President” and “Vice-President” to “Chair” and “Vice-Chair,” respectively. The group agreed that with these minor changes, it should be recommended to the CPAA Council and Board for adoption at the April meetings with the understanding that this policy can be adapted as needed to fit the needs of the CPAA at a later date, if necessary.

Review CHOICE/CPAA Administrative Agreement

The group reviewed the first draft of a formal Administrative Agreement between CHOICE and the CPAA. One suggestion was to specifically define what direct and indirect costs are under this agreement, as this was unclear to some support team members. With this additions, staff will bring the Administrative Agreement to the Council and Board meetings in April for review.



Review HCA Released Timeline

The group reviewed the [ACH and DSRIP Timeline](#) that the Health Care Authority released on March 11, 2017, noting that Medicaid Transformation project plans will be due in October for implementation in January, 2018. Winfried pointed out that the timeline would also mean that the CPAA Council and Board will need to select the projects that we want to pursue in June 2017, leaving April and May for preparing for this decision. One suggestion was that the CPAA do less than the possible 8 projects due to concerns about capacity. The Support Team and staff will help the work groups, Council, and Board keep this timeline in mind while moving the project selection process forward.

Discuss filling Consumer/Medicaid Beneficiary Board Seat

The group discussed ideas for how to find a consumer representative or Medicaid beneficiary to serve on the CPAA Board. The group generally agreed that they would prefer that the seat be filled by an actual consumer—a current or former Medicaid client—with a consumer advocate or organization representative as a fallback option. The group also agreed that it would be preferable if this seat could be filled by someone who can represent Cowlitz and/or Wahkiakum counties. Support Team members volunteered to reach out to different groups to help identify a consumer to serve:

- Laurie Tebo will ask her staff at Behavioral Health Resources for possible consumers to nominate.
- The MCO members will check with their staffs and boards on a consumer for this seat.
- Mary Goelz will check with her contacts in Grays Harbor as well for a consumer.
- Dr. Cavens will follow up with Dian Cooper on any consumers they would know of for the position.
- Staff will follow up with Peacehealth, Malika Lamont, and Healthy Living Collaborative on consumers or possibly tapping a community health worker for the seat.

Discuss Clinical Engagement Plan

The group discussed some ideas to further engage clinical frontline providers in the region. Having frontline providers engaged in the design and implementation of Medicaid Transformation projects will be essential for the success of the Demonstration. This conversation will continue with staff and Council in the next few weeks, so that a clearly written plan can be developed.

Next Steps

- Staff will begin securing alternative Council meeting venues in Lewis, Cowlitz, and Pacific counties.
- Staff will bring the updated Conflict of Interest Policy to the April Council and Board meetings.
- Staff will update the CHOICE/CPAA Administrative Agreement and bring it to the April Council and Board meetings.



- Support Team members and staff will follow-up on Consumer/Medicaid Beneficiary leads.
- Staff will begin to draft a Clinical Engagement Plan and continue the discussion at the April Council and Board meetings.
- The next CPAA Council Meeting will be **April 13, 2017; 1:00PM–4:00PM** at Summit Pacific Medical Center.
- The next CPAA Governance Board Meeting will be **April 13, 2017; 4:15PM–5:15PM** at Summit Pacific Medical Center.
- The next Support Team Meeting will be **March 23, 2017; 1:30-3:30PM** via GoToMeeting. Meeting details will be emailed to the group.