



CPAA Support Team Meeting Summary: January 26, 2017

Attendees:

Backbone Staff: Jennifer Brackeen, Justin Wagaman, Rebekah Finn, Winfried Danke

Council Partners: Dr. Phyllis Cavens, Randy Barker, Michael O'Neill, Laurie Tebo, Caitlin Safford, Mary Goelz, Kat Latet

Welcome and Introductions

On Thursday, January 26, 2017 the CPAA Support Team gathered via conference call for a meeting to prepare for upcoming Council meetings and activities. The goals of the meeting were to review the 2016 ACH Survey results, review the LLC Operating Agreement, discuss feedback for the Health Care Authority (HCA) on the Medicaid Transformation Demonstration Project Toolkit, discuss the issue of CPAA grants and sponsorships recognition, discuss the regional Council meeting location, receive work group and project updates, and approve the agenda items for the February Council meeting.

CPAA 2016 ACH Survey Results

The Support Team reviewed a brief summary of the results of the annual ACH Survey completed by the Center for Community Health and Evaluation (CCHE), noting that the CPAA's survey result ratings had no significant change from 2015 to 2016. The Support Team agreed that discussing the survey results in small break out groups during the February Council meeting would be a helpful way of getting some deeper insight into the areas that show a need for improvement. The group specifically wants to know more about how the CPAA could improve its community engagement efforts, and would like to know from state partners what other ACHs have done to improve their community engagement.

LLC Operating Agreement

CHOICE staff walked the group through the LLC Operating Agreement, pointing out the changes that were made based on suggestions from the January Support Team and Council meetings. The only change that was recommended today was that language be added in the section on sector voting for LLC Board Directors. Sectors will be voted in by the CPAA Council if they have less than two council members in their sector so there are no self-appointed Board Directors. With this language included, the Support Team unanimously recommended that the LLC Operating Agreement be approved as is by the CPAA at the February Council meeting.

The Support Team then reviewed the list of LLC directors who will represent CHOICE on the LLC Board, and discussed the process of nominating board directors from the CPAA Council. The group agreed that the February Council meeting should include discussion about LLC board director nominations, and then the sectors should be given another month, with a final approval of the LLC board list in March. In the meantime, staff will work on creating a list of criteria for LLC board membership to help in the recruitment of directors for the sectors that only have one current CPAA Council member.



Project Toolkit Comments from CPAA

The group reviewed a first draft of a comment letter that staff had drafted using comments from the CPAA Council and the Support Team on the Health Care Authority's (HCA's) Medicaid Transformation Demonstration Project Toolkit. The Support Team requested additional language concerning trauma-informed care, building capacity for providers, and allowing flexibility for local variation with evidenced-based practices. Staff will make these additions and submit the letter to the Health Care Authority before the comment deadline of February 2, 2017.

CPAA Grants and Sponsorships Recognition

The Support Team discussed the topic of recognizing grants and sponsorships awarded to the CPAA, as there have been some recent requests from funders to be publicly recognized for their contributions. The group agreed that this topic should be discussed further by the Finance Committee of the LLC, once the CPAA ACH LLC is formed. The Support Team agreed that a policy about grants and sponsorships and their recognition would be something to explore.

Rotating Council Meeting Location

Some Council members have brought up the idea of having the monthly CPAA Council meetings alternate between different locations in order to make them more accessible to members across the region. The group generally thought that consistency was important, but that there were also pros to having the meeting in different local communities. A popular option was to have the meetings in the same location most of the time, with one or two alternate locations on occasion. The Support Team requested that staff compiled the discussed options around council meeting locations and then bring this to the February Support Team Meeting where we will discuss the issue further.

Work Group and Project Updates

Youth Behavioral Health Coordination Project

Staff will be submitting a report to HCA, due January 31, reviewing the progress of the Youth Behavioral Health Coordination Pilot Project. Currently, the regional work group is working to get through the 2016-2017 school year with the four pilot sites before making plans for expanding the project.

Care Coordination

The Care Coordination work group will be meeting next Friday, February 3 in Olympia to discuss the work done so far, and to look at how the agreed upon strategies intersect with the Medicaid Transformation Project Toolkit.

ACEs

The ACEs work group had their third meeting on January 25, and agreed on three priority starter strategies: (1) expanding parent education and home visiting, (2) expanding the Kinship Program, and (3)



providing trauma-informed training and N.E.A.R. Sciences presentations. The work group also used the Fund Development Decision Tree to discuss an opportunity from the Washington State Frontiers of Innovation, and have decided that the CPAA should send in a Letter of Intent (LOI). The grant is called the First 1,000 Days, and will provide technical assistance for mapping current activities in the region that address ACEs and family stress, especially surrounding children in the first 1,000 days of life. Caitlin Safford is working on the LOI, and CHOICE staff will submit the LOI before the deadline of January 31, 2017.

Council Meeting Agenda

The Support Team reviewed and agreed upon the agenda items for the February 9 CPAA Council meeting, with the addition of time for work group updates.

Next Steps

- Staff will summarize criteria for LLC board membership to help with director recruitment.
- Staff will make additions to the CPAA Project Toolkit Comment Letter and submit it to the HCA.
- The Support Team will recommend that the LLC Board discuss the issue of sponsorship recognition once the LLC Finance Committee is established.
- Staff will compile a list of the discussed CPAA Council meeting location options and the Support Team will continue discussing the location of monthly regional Council meetings at the February 23 Support Team Meeting.
- The LLC Operating Agreement will be presented for approval at the February Council Meeting.
- The next CPAA Council Meeting will be **February 9, 2017; 1:00PM–4:00PM** at Summit Pacific Medical Center.
- The next Support Team Meeting will be **February 23, 2017; 1:30-3:30PM** via GoToMeeting. Meeting details will be emailed to the group.